

The Patient Participation Group

52. The terms of reference and composition of the Patient Participation Group (PPG) are:
- a) To communicate to the surgery areas of patient concern with a view to influencing surgery policy on the range and quality of services provided;
 - b) To consider how best a consistent, equitable and patient-centred quality of care for all can be achieved;
 - c) To encourage and support the surgery in involving patients in their own care;
 - d) To encourage the involvement of patients in their own care;
 - e) To encourage the surgery to involve patients in all aspects of their activities and the development of health care services in the surgery;
 - f) To foster relations between patients and their clinicians on the basis of openness, equity, honesty and individual integrity;
 - g) To review regularly the best way for the Patient Participation Group to link with other patient groups and support networks within the NHS;
 - h) To represent the views of the patients to the surgery;
 - i) To seek the views of the patients through development of and use of a practice survey, at least annually;
 - j) To review regularly whether or not these terms of reference are being fulfilled and remain relevant.
53. The members of the Patient Participation Group are:
- a) Up to 15 patient volunteers, one of whom shall be elected by the Patient Participation Group as Chair;
 - b) One member of the surgery as Vice-Chair;
 - c) One additional member of the surgery as minute-taker;
 - d) Up to nine members who participate in the 'virtual' Patient Participation Group (these could be additional members).
54. The quorum for meetings of the Patient Partnership Group is six, of whom one must be a surgery member. The Patient Partnership Group shall not meet more than nine times in each year.

PPG Members as Individuals:

- To respond to surgery requests for their individual viewpoint on internal or external consultations or other initiatives.
- To take part in surgery activities such as patient awareness events
- To become familiar with the work of the surgery.
- To, at all times, be aware of and maintain patient confidentiality.